

Apartment Assigned	_____	
Security Deposit	\$	_____
Monthly / Semester	_____	
Lease Dates	_____	
Rent (at discount)	\$	_____
Financial Aid	Yes	No
Amount Due	\$	_____

Rock City, Ltd.

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Rock City, Ltd. Office Use Only

N. LEE LIGO HOUSE RENTAL APPLICATION

TENANT INFORMATION:

NAME: _____ E-MAIL: _____

STREET: _____ CELL: _____

CITY: _____ STATE: _____ ZIP: _____

AGE: _____ DATE OF BIRTH: _____ GRADE POINT AVERAGE: _____

CURRENT ADDRESS: _____

REASON FOR MOVING FROM CURRENT ADDRESS: _____

DO YOU OWE RENT AND/OR DAMAGE PAYMENTS? YES NO AMOUNT \$ _____

EXPLANATION: _____

PLEASE CHECK APPROPRIATE YEAR FOR LEASING PERIOD:

SOPHOMORE JUNIOR SENIOR GRAD STUDENT FACULTY OTHER

PERSONAL INFORMATION:

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES NO

WILL FINANCIAL AID BE UTILIZED TO PAY SOME OR ALL OF RENT? IF SO, SOURCE: _____

ROOMMATES:

1. _____ 2. _____

3. _____ 4. _____

HOUSE: (Please indicate preference)

- 177 HARMONY ROAD (4 BR – 2 ½ BATH)
- 191 HARMONY ROAD, APT. #1 (4 BR – 2 BATH)
- 191 HARMONY ROAD, APT. #2 (3 BR – 2 BATH)
- 191 HARMONY ROAD, APT. #3 (2 BR – 1 BATH)
- 197 HARMONY ROAD (1 BR – GRAD STUDENT/FACULTY)
- 262 GROVE CITY ROAD, APT. #1 (1 BR – GRAD STUDENT/FACULTY)

- 409 KIESTER ROAD, APT. #1 (4 BR – 1 BATH)
- 409 KIESTER ROAD, APT. #2 (4 BR – 2 BATH)
- 413 KIESTER ROAD, APT. #1 (4 BR – 1 BATH)
- 413 KIESTER ROAD, APT. #2 (4 BR – 2 BATH)

CO-SIGNER INFORMATION: (Required for ALL Tenants – must have full time employment or equivalent financial stability.)

RELATIONSHIP TO TENANT:

PARENT GRANDPARENT SIBLING OTHER: _____

NAME: _____ HOME: _____

STREET: _____ CELL: _____

CITY: _____ STATE: _____ ZIP: _____

HOME E-MAIL ADDRESS: _____

EMPLOYER: _____

ADDRESS: _____

WORK PHONE: _____ WORK CELL: _____

EDUCATIONAL INFORMATION:

MAJOR / FIELD OF STUDY: _____

MEMBER OF SORORITY / FRATERNITY: YES NO NAME _____

PARTICIPANT OF VARSITY SPORTS: YES NO SPORT _____

REFERENCES:

1. _____ PHONE: _____

2. _____ PHONE: _____

CURRENT EMPLOYMENT:

_____ FULL TIME EMPLOYER: _____

_____ PART TIME ADDRESS: _____ PHONE: _____

RESERVATION GUARANTY AND SECURITY DEPOSIT RECEIPT

NEW APPLICANTS

We will be asking our existing tenants of N. Lee Ligo rental houses ("Landlord") to commit to retaining their apartment for next year by October 17, 2011. It will be impossible to accurately forecast how many houses / apartments actually will be available for the 2011/2012 rental season until that date. However, judging from past experience, availability should not be a major problem.

Signing a Reservation Guaranty, Application Fee, and Security Deposit Receipt along with payment of the required security deposit / application fee is one of the prerequisites for renting a house / apartment from N. Lee Ligo. This office will review all newly completed rental applications and will contact successful applicants on a first come first serve basis. Once the house / apartment has been assigned to you, the security deposit / application fee will then become a non-refundable security deposit for said assigned house / apartment throughout your occupancy with us. If there should be an insufficient number of specific house / apartment types available because of renewals, we will notify you immediately and your security deposit / application fee will be returned within thirty (30) days.

The undersigned hereby acknowledges and agrees that a security deposit / application fee has been paid to the Landlord on this date in the amount of _____ for the sole purpose of reserving and guarantying against damages to a house / apartment which could otherwise be rented to others, by the Landlord.

The security deposit/application fee shall be returned to the undersigned, if requested in writing within the first three (3) business days following the date of deposit.

The application fee / security deposit shall be deposited and held in a non-interest bearing escrow account at FNB. The security deposit will be non-refundable until such time as the expiration of your lease term or replacement tenants are obtained by you and new leases are fully executed by same. At that time, a \$150.00 re-leasing fee for reimbursement for owner securing a replacement tenant will be assessed to the released tenant and the balance of your deposit will be refunded. If the apartment is not re-leased by you, the security deposit, in its' entirety, shall be treated as liquidated damages for the landlord's removing the apartment from the rental market.

EXISTING TENANTS

In the event the undersigned is currently a tenant of N. Lee Ligo, signing this document confirms your intent to renew your current lease agreement for the 2011/2012 rental season. Your current security deposit will be rolled over to the new leasing period. The rules for refunding security deposits are outlined above and will also apply to existing tenants.

LEASE AGREEMENTS

Should you and/or any of your roommates elect not to sign a lease Agreement reflecting the terms of your application, the Landlord **may** elect place the house / apartment back on the market. Your failure to sign and return the Lease Agreement within fifteen (15) days will result in the forfeit of your security deposit / application fee. Should the departing tenant(s) secure a replacement tenant(s) the \$150.00 re-lease fee will be applied.

Signature

Date

Co-Signer

Date

Owner's Representative/Broker

Date